

**HMO WORKFORCE DEVELOPMENT MEETING**

**September 23, 2016**

**8:30 A.M.**

**Madison County Working Solutions**

**Wampsville**

**Attendance:** Allene Monaghan, Phil Williams, Jodi Blydenburgh, Cheryl Blask, Amy Turner, Mike Choquette, Kathleen Rinaldo, Franca Armstrong, Ellen Bowe, Christine Cross, Kelly Walters, Barbara Schram, Karin Piseck, Gary Scalzo, Mark Barbano

**Welcome & Remarks by:** Mike Choquette

**Consent Agenda.....Approved.....M/S.....G. Scalzo/P. Williams**

- March 22, 2016 Meeting Minutes
- April, 2016 Budget Report

**Presentation: American Apprenticeship Initiative-Michael Briggs, Pre-Apprenticeship Coordinator  
American Apprenticeship Initiative Grant**

This project will build a new sustainable regional pipeline to careers in nanotechnology, cybersecurity, advanced manufacturing and unmanned vehicle systems. This program is funded by a federal American Apprenticeship Initiative grant of \$2.9 million to provide service to a six county region in Chenango, Delaware, Otsego, Herkimer, Madison & Oneida counties. Businesses can develop top-notch, state of the art workforces to stay competitive, while apprentices benefit from hands-on career training, national industry certifications or even associates or bachelor's degrees.

**Policy Approvals.....Approved.....M/S .....K. Rinaldo/K. Walters**

A Change from the Workforce Investment Act to Workforce Innovation Opportunity Act, under the WIA services for youth had to be procured, if there was no response then it could be single sourced or be provided by ourselves, if there were no other alternatives, we had to go out for a bid and that service can be provided by our youth counselors within each county, it is a change from the past but has to have board approval allowing the youth counselors to provide the services ( mentoring, financial literacy, some work readiness) All Counties do not need approvals because Oneida County does not have the staff to provide the services and do outside bids, Madison county has difficult time with finding outside and Herkimer county has some success but its limited. Alice proposed that the board approve this based on past experience and positive performance; the county staff can provide high quality services and in this instance will still procure for some services, but approve the grant recipient in sub recipient counties providing for those youth services that they are qualified to provide.

## **Youth & Emerging Worker Committee- Summer Youth Reports:**

### **Karin-Herkimer County**

A handout was given to show the demographic info report that is required to produce to the OTDA. It breaks down the 79 Youth that were served in Herkimer for 2016 SYEP, by age, In School or Out of School, Male or Female, Ethnicity. This report goes in to the final report for all 3 Counties to OTDA.

This year 14-15 Year old youth were contracted with Herkimer BOCES, they put together a work experience educational component type program, this program was very successful. The youth caught a bus to BOCES from 8:00 A.M. to 2:00 P.M. and were also provided free breakfast and lunch through a grant. Each youth was able to pick 3 out of 4 Career Clusters:

1. Agriculture- Taught safety with heavy farm equipment, farming built a horse fence, Cared for a horse, Presentation on how to prepare different grains of meat; Also there was 2 field trips (Utica Zoo and Broadbent Farms)
2. Culinary & Hospitality Exploration-Safety in the kitchen, baked and cooked, to a trip to Turning Stone to learn how they run the kitchen with behind the scenes food service activities.
3. Information Technology-Learned technical skills utilized creativity to create a website, learned simple programs and network administration; also, took a field trip to Herkimer College to reprogram and clean up computers.
4. Transportation- learned safety in transportation field (changed oil, clear break lines, guest speaker from NAPA Auto Parts, Ford Motor Company, Etc.,) and took a field trip to MVCC Airplane & Power Plant to learn about Aviation maintenance.

Orientation was done with all youth and GPO Federal Credit Union did their financial literacy component, also the SYEP Counselors did evaluations with the youth through the summer

The 16-20 Year old Youth worked throughout the county at worksites (DPW, Highway Garages, Libraries, Etc.) working in their communities for 16 hours a week for 6 weeks.

### **David- Oneida County**

This year Oneida County SYEP served 505 Youth between the ages of 14-20, 501 of the youth were In School Youth and 4 were Out of School Youth. The Oneida County SYEP worked with 25 different agencies to provide worksites, with 11 different projects, 6 with Oneida County BOCES, 1 with Cooperative Extension (gardening), The Parkway Center and MHA painting project was new this year; Oneida County SYEP also partnered with the Workforce Development Board to provide extra hours to 16-24 Year old youth.

### Tom- Madison County

This year the Madison County 2016 SYEP had a big contract with the Oneida BOCES; All Youth received a Power Point that included 3 videos about Financial Literacy at Orientation, and the BOCES Academic Component with Work Readiness Instruction. Also, a pre and post assessment based on the National Work Readiness Credential Exam was administered to all youth to determine the extent of each participant's growth and applied reading, math and decision making.

There were 4 work sites:

Oneida Parks (17 Youth)-created a new hiking trail at the Mount Hope Reservoir, Cleared trails at the Duross Conservancy and cleared brush along the Oneida Rail Trail

Canastota (17 Youth)- worked on landscaping and painting around railroad tracks, distributed new bags for trash collection throughout Canastota and built a new stone wall and landscaping outside of the Canastota Police Department.

Chittenango (14 Youth) - worked to remove brush and cleared trails at Sullivan Park-laid mulch, Creek walk, and Dyke Road Trail, and weeded the dog park at Chapman park

Southern End (14 Youth)-Worked at the Oxbow Falls Disc Golf Course removing debris and clearing trails, cleared and marked trails at the Stone Quarry Hill Art Park, and cleared trails at the Chenango Canal Towpath trail.

The Madison County Offices employed 4 Youth (1 Veterans Office, 1 Public Health, 1 Purchasing Department, and 1 in the Career Center)

### HMO Systems Report-

There was a discussion at the last meeting about the report of how many Youth were being served, it showed that only 5 youth were being served last year, the report was only counting registrations not enrollments, so now the way youth are put in the system has been corrected so the number is more represented.

Alice received an email from the USDOL that the Workforce Development Board has been awarded a Youth Build Grant that Starts October 17, 2016, more details will be provided when they are received.

NEG Grant has been extended until June 30, 2017 for dislocated workers and OJT's.

**Other Business:** N/A

**Adjournment**.....Approved .....J. Blydenburgh/K. Walters

*There being no further business, the meeting was adjourned at 9:26A.M.*

Next Full Board meeting is November 10, 2016 @ 8:30 A.M. at Raspberries Café, 2634 Genesee Street,  
Utica, NY 13502