Committee Members Present:
Wilber Allen, Tom Reichel, Karin Piseck, Mark Barbano, David Mathis, Kathleen Rinaldo, Cheryl Blask, Michael Fitzgerald, Mike Choquette, Amy Turner, Emily Tracy, Karin Piseck, Judith Petroski, Alice Savino,

Call to Order:
Wilber Allen welcomed everyone at 8:34 A.M.

Consent Agenda:
Executive Committee Meeting minutes from April 28, 2017, Financial report for April 30, 2017 and Proposed budget PY 17.........M/S..........F. Armstrong/A. Turner

Presentation of YouthBuild- Rochelle Ferro:
Youth build helps individuals earn their high school equivalency diploma, gain hand-on constructions skills develop leadership skills and become involved with the local community in a positive manner. To be qualified for this program individuals have to be a Utica resident between the ages of 18-24 who are school dropouts or are deficient in basic skills, and are a member of a disadvantaged Youth population (member of a low income family, Youth in foster care, youth or adult offender, individual with a disability, a child of incarcerated parents or a migrant youth). Members of YouthBuild Utica will get the TASC Preparation classes, Occupational Skills Training, Leadership Development, Pathways to College and Careers, Job Search Assistance, and Supportive Case Management. For more information on the YouthBuild Utica Program Please contact Rochelle Ferro, Project Director@ 315-798-3673.

Presentation of available labor pool-Mark Barbano, NYSDOL Research and Statistics:
A presentation along with a handout was given on the complete Quarterly Census of Employment wages from the Department of Labor, this is total wages from the 7500 employers in the Herkimer, Madison and Oneida Counties using 4th quarter 2016 data.

WIOA Policies: M/S.........Approved...............K. Piseck/M. Choquette
There were a few things have been changed, but mostly it’s changing from The Workforce Investment Act to the Workforce Innovations and Opportunity Act
- Work Experience for Youth-(Redesigned forms, meet once every 6 weeks from all 3 counties, active participation from staff who deal with the youth)
- Local definition-“Requires Additional Assistance (more specific)
- Youth Incentives
- Supportive Services
Procurement Policies:........M/S..........K/Rinaldo/M.Choquette

Voted and passed in February and a new super circular release that lowered the amount of monies for micro purchases. This policy has been approved by the financial officer for the State (FOTA) and approved by our Grant fiscal agent (Herkimer County).

Executive Director Report-End of program year 2016
Several new grants in PY 16 (July 1, 2016-June 30, 2017)
- Reentry Enhancement
- Career Pathways for Youth
- Enhanced services for hard to serve-People with special Barriers
- Sector Partnerships-Meetings in the entire region
- $100,000 In OJT monies
- Transitional Employment Grant
- Youth Build Utica
- Pathways to Criminal Justice Careers

WIOA Operator & MOU board approval: M/S.................M. Choquette/F. Armstrong

There were lots of partners meetings this year; Our MOU has been delivered to the state for signature before the deadline so we are in compliance; a lot of policies have been written including the 5 passed today to conform to WIOA and we will continue to reevaluate them; There will be more meetings with partners this summer to begin the process of a MOU for the infrastructure costs which will be more than service delivery; Communication has improved (Monthly newsletter that goes out to everyone), dramatically increased social presence and more frequent updated information on our website.

New Business:
- Planning Session:
  -August 9, 2017@ MVCC Rome, Plumley Center, 9:00 A.M.-1:00 P.M. Full Board Luncheon (Board Members and Partners)
  - July 21, 2017 3 County Staff meeting

Other business:
A notice of the closing and recent layoffs at Vernon Down that will impact 345 Full and Part time employees, it will be a Rolling closeout beginning 1st-September 10, 2nd-November 11 and 3rd-December 18, 2017, this closing includes the Race Track, Restaurants, Casino and Hotel.
There were some layoffs at Premier Aviation (50 Contractors for 2months) but they were not the individuals that we paid for training. They are still hiring for full-time permanent employees.

Oneida Medical imaging in Madison County is closing down, this will effect 14 employees.
We are the Grantee for a Pathway’s To the Erie Canal Bike trail, for the tourism bureau in 6 counties, over the past year they have been developing 100 bike trails that are supposed to all connect, there is also a website that can help you develop your own trip. There is a 10% Admin fee for service work.

New Chair Members- Cheryl Zumbo (Herkimer County), Emily Tracy (Herkimer County)

There being no further business, the meeting was adjourned at 9:32 A.M.