Workforce Development Board HMO Meeting  
March 22, 2019  
Raspberries, Utica NY  
8:30 A.M – 9:30 A.M.

Committee Members Present:
Mike Choquette, Wilber Allen, Kelly Walters, Tom Riechel, Scott Ingmire, Mike Fitzgerald, Cheryl Blask, Judy Petroski, Karin Piseck, Cheryl Zumbo, David Goodness, Dawn Roller, Emily Tracy, Samantha Dirisio, Barbara Schram, David Mathis, Kathleen Rinaldo, Terry Humphries, Franca Armstrong, Allene Monaghan, James Delude, Kelly Walters, James Delude, Betty-Joan Beaudry & Erin Matt (United Way)

Call to Order:
Mike Choquette welcomed everyone and introductions at 8:31 A.M.

Consent Agenda
Financial report October 31, 2018......Approved.............M/S....W. Allen/F. Armstrong
Minutes: November 29, 2018

The HMO Workforce Development Board Financial Audit was completed and accepted by the Board with no findings. It is available for review and on the Working Solutions Website.

New Board member- James Delude (Capraro Technologies)

Presentation-United Way:
Betty-Joan Beaudry from the United Way of The Valley and Greater Utica Area presented information on the ALICE (Asset Limited, Income Constrained Employed) which is a data program on the working poor.

Policy Updates:
• Sexual Harassment- training took place at MVCC Rome campus on February 26 and March 5, this 3 hour course is a NYS requirement.
• Revised WDB Employee Handbook- the employee handbook has been revised by Jennifer McGauley and Kandi Betti of Workforce Development Board and proofread by Barbara Schram (Americu, Board Secretary) it will be approved at next meeting.

Grant information:
• Opioid National Dislocated Worker Grant-The grant will assist in providing eligible participants with disaster relief employment in jobs addressing the impacts of the opioid crisis, including positions such as peer supports, peer recovery navigators, and intake/coordinator aids. It will also provide employment services to participants seeking careers in healthcare professions related to addiction, treatment, prevention, and pain management. There is no staff funding. There will be a meeting on March 29, 2019 @ The Delta hotel.
Grant information continued:

- Youth Build Utica was not funded, programming ended for all students February 2019, the last Cohort finished in March 2019 with 1 year follow-up.

- DEI closeout-The Dislocated Employment Initiative was completed on March 31, 2019

- Dislocated Worker training and OJT-The Workforce Development Board has received $300,000 for Dislocated Workers Training and OJT’s, the funds are good till the end of the year 2020. The funds are available for all 3 counties, identifying people out of work who need training. Contracts that have been written recently with employers has been successful.

Center News:

Madison County-Tom Reichel:
Working with BOCES and MVCC on the TASC program, it will be moved

Rome-Terry Humphries:
Dynamics at the center has changed over time, lots of people are needing help, OJT’s are being used and utilizing all available resources to serve those in need.

Herkimer-Karin Piseck:
On March 14, 2019 Tractor Supply had their Grand Opening, which has created 280 jobs, with 320 expected by the end of the month and 350 full-time jobs in the first five years. They also brought their own HR team from Indiana. Tours are being given at Tractor supply, and relationships are being formed with Staff works who has assisted with finding employees for new facility, also, there was a discussion of having a Human Resource member of Tractor Supply joining the Workforce Development Board committee he will attend next meeting.

66 people are being laid off from Remington Arms and over 200 employees at all 3 plants. On April 3, 2019 The Herkimer County Rapid response team will meet with the laid off employees to give information on the dislocated worker grant and OJT funds to get them back in the Workforce with proper training.
Oneida County - David Mathis -

The RFP's for the Summer Youth Employment Program has been sent out, worksites and programs are being selected. Also, there will be a Youth Job Fair on April 16, 2019 @ the Utica Parkway Center. James Delude of Capraro Technologies volunteered refurbished computers to be used at the Job fair and also BOCES offered the use of Chromebooks to have the youth sign up online for attending employers.

There being no further business the meeting was adjourned at 9:55 A.M....W. Allen/ G. Scalzo

Next Full Board meeting will be May 17, 2019 @ 8:30 AM TBD @ Raspberries Café