

**Workforce Development Board HMO Meeting  
May 17, 2019  
Raspberries, Utica NY  
8:30 A.M.**

**Committee Members Present:**

David Mathis, Pat Costello, Nick Bruno, Tom Reichel, Scott Ingmire, Cheryl Blask, Lorraine Ruganis, Michael Choquette, Kathleen Rinlodo, Wilber Allen, Bryan Ellinger, James Delude, Gary Scalzo

**Call to Order:**

Mike Choquette welcomed everyone and introductions at 8:31 A.M.

**Consent Agenda**

Financial report March 31, 2019.....Approved.....M/S....W. Allen/F. Armstrong

Minutes: March 2, 2019

**Policy Updates:**

- Revised WDB Employee Handbook.....Approved.....M/S....W. Allen/K. Rinaldo

**Grant information:**

- Opioid National Dislocated Worker Grant-We are progressing with the Opioid Recovery Dislocated Worker Funding, to date 3 Peer Counselors have signed up and there has been meetings with the Herkimer County Catholic Charities and HELIO. Also, there was a Healthcare Apprentice meeting and a discussion on how to make the positions into apprenticeships so people can have a career path.
- Dislocated Worker Training and OJT- the Dislocated Worker Training grant still has \$3000, 000 for any new hires or people who were previously employed for the employer to train them, it can be up to 6 months and it can help to ease the cost of transition for a new employee into the establishment. We spent \$75,000 but was able to transition that to another grant so starting fresh with new program on July 1, 2019 worth \$3000,000 and money is available now. A RFP was sent out for an Operator for the system which is required under the Workforce Innovation Opportunity Act, the deadline was May 16, 2019 and received 1 proposal for a consortium with MVCAA, BOCES, and DSS. The proposal will be reviewed by the Executive Committee and a decision will be made by June 1, 2019 due to contracts.

**Summer Youth Proposals:**

Oneida County SYEP-David Mathis.....F. Armstrong Abstention.....Approved.....P. Costello/K. Rinaldo:

- There are 13 Proposals for Oneida County for 2019 SYEP, most are renewals from previous summers and 3 new:
- MHA- Garden to table- 20 Youth- will provide youth hands on Job training and entrepreneurial experience in operating community gardens and public housing sites as well as providing access of low income people to affordable fresh fruits and veggies.
- MVCC- Literature Distribution- 60 Youth-will distribute literature in areas of the community heavily populated by refugees to make them aware of services and training that can help them advance.

- MVCC- Sexual Harassment Awareness training- Entire Cohort-Needs to be provided, rule of New York State, will help youth increase their awareness of sexual awareness, including how to report incidents. The presentation will stress avoidance of sexual harassment at summer work sites.

**Madison County- Tom Reichel.....K. Rinaldo abstention.....Approved.....W. Allen/ B. Brenchley:**

- Continuing the Same SYEP program as the last 5 years with Madison Oneida BOCES, Some transportation will be provided this year, BOCES is a great help with employing the 14-15 year old youth.

**Herkimer County- Karin Piseck.....Approved.....M. Choquette/ W. Allen:**

- Applications were slow to start coming in this year, but there will be 30-40 youth employed and 4 different career tech programs through BOCES with free breakfast and lunch. OTDA will visit program and details will be given in September. The 16-20 Year old youth will work at same sites as previous years. Also, Herkimer County has a program through the legislator that puts 300 youth to work during the summer that is not income based and buses that take them to Old Forge to work.

**EDGE Update- Nicolas Bruno, Associate Vice President of Business Development at EDGE gave and Update on what's going on economically in the Mohawk Valley.**

***There being no further business the meeting was adjourned at 9:55 A.M....W. Allen/ G. Scalzo***

**Next Full Board meeting will be September 27, 2019 @ 8:30 AM**

**The next Executive Committee meeting is August 9, 2019**