

**Workforce Development Board HMO Meeting
October 17, 2019
Delta Marriott
8:30 A.M. – 11:30 A.M.**

Committee Members Present:

Cheryl Zumbo, Karin Piseck, Carrie Barry, Emily Arthur, Phil Martini, Terry Humphries, Kelly Walters, Judy Petroski, Franca Armstrong, Samantha DeRiso, Gary Scalzo, Amy Turner, Beth Bowers, Bryan Hellinger, Shawna Papale, Mike Fitzgerald

Call to Order:

Beth Bowers welcomed everyone and introductions at 8:35 A.M.

Consent Agenda

Financial report August, 2019.....Approved.....M/S....G. Scalzo/K. Walters

Minutes: August 9, 2019

Transfer of Dislocated Worker Funds:

Request was made for Executive Director to be authorized to move up to \$100,000 of Dislocated Workers Funds by January 2020 if expenditure pattern deems it appropriate. No dislocated worker will be denied services because of this transfer.Approved.....M/S.....B. Bowers/F. Armstrong

Strategic Planning Initiative- Susan Page and Margret Lawrence (Workforce and Economic Development):

A discussion ensued on ways to achieve a Strategic Action Plan to understand the Workforce Development Landscape today and in the future, Establish a vision for the next 3 years, Develop an implementation action plan, Agree on challenges and opportunities based on data, staff insights and employer's needs, Agree on top issues to be addressed in a Strategic Demand-Driven Framework and establish measurable strategic objectives to address each major issue and to Develop an implementation action plan.

There being no further business the meeting was adjourned at 12:05 P.M.