

**Workforce Development Board HMO Meeting  
February 28, 2020  
Delta Marriott  
8:30 A.M. – 11:30 A.M.**

**Committee Members Present:**

**Cheryl Zumbo, Karin Piseck, Carrie Barry, Emily Arthur, Phil Martini, Terry Humphries, Kelly Walters, Judy Petroski, Samantha DeRiso, Amy Turner, Beth Bowers, Bryan Hellinger, Mike Fitzgerald, David Mathis**

**On Conference call:**

**Franca Armstrong, Cheryl Blask, Barb Schram**

**Call to Order:**

**Beth Bowers welcomed everyone and introductions at 8:35 A.M.**

**Consent Agenda**

**Financial report December, 2019.....Approved.....M/S.....A. Turner/B. Ehlinger**

**New Policy updates:**

**Adopting NYSDOL TA Policies-.....M/S.....K. Rinaldo/J. Delude**

**There are policies that come out from NYS called Technical advisories that we are mandated to follow, we can only make them more strict not less, The Department Of Labor agreed that we can make a resolution to follow the TA's that they issue and any updates and not have to approve 15 different policies that we approve every year.**

**Local Plan-**

**The Local Plan went out to all board members for public Comment, there were no public comments received and sent to the State, the same with working with Gale Green of Fulton, Montgomery and Schoharie on the Regional Plan, they were just updates, the plans were done in 2017 and new ones will be done in 2021. The Current Unemployment numbers were updated and were much lower than 2017.**

**Mohawk Valley Regional Plan-**

**There were several Community meetings on to find out how many job openings are in each county, to have easy access to info and clients can access easily. Workforce Development Board found and hired Chmura Economics Jobs EQ out of West Virginia and Capraro Technologies, they set up a list of the 6 counties we are involved with that has a rolling total of job openings, you choose county, job title and also can find out where the job listing originated from. There were some glitches with the some zip codes, but will be corrected. It's considered a good marketing tool for Economic Development people to see jobs available.**

**Job opening link on Working Solutions website-There was a press release sent out**

#### Funding Updates:

- Opioid Grant-the Federal Government has withheld some of the funds (Cut in Half) because as a whole we are not spending fast enough, we are trying to work with the DOL to get the monies back, the monies will last to the end of March 2020, will keep everyone updated
- TET Additional Dislocated Worker Funding-We received \$300,000.00 that was good until end of September and spent \$302,000.00, money was spent quickly.
- Trade Act Funding for Remington Workers-Funding was received in Herkimer County for the Remington Arms workers that were laid off. Karin Piseck updated everyone on the results.

#### One-Stop Operator Update-Kathleen Rinaldo:

Alice Savino, Amy Turner, Kathleen Rinaldo, and Carol Ginster make up the One-Stop Operator Committee, they have met twice, there are 4 meetings a year, the first meeting was held September 2020. Discussions were on what are the roles of the One-Stop operator, they also developed a 5 question survey loaded online for customers to fill out before they leave, it's an opportunity for customers to provide contact info, they can be followed up with, also, identify workers that assisted customers, it's a good internal morale booster. Alice will send survey to Full Board Members by email.

#### Finalized Strategic Action-

The Strategic Plan has been finalized but there is a need to Schedule another meeting to fill out the pages Identified 2.1, 3.2, and 3.3 we need to explore these pages immediately.

#### Other business:

Beth Bowers discussed getting a Co-Op for Interns for 8-12 weeks on a full time schedule

The Next Full Board Meeting is April 9, 2020 TBD

The Next Executive Committee Meeting is March 13, 2020 @ 8:30, AIS Rome< NY

*There being no further business the meeting was adjourned at 9:17 A.M.*