



Working Solutions

Financial Services Training Project Preliminary Enrollment Survey



The Working Solutions Financial Services Training Project is designed to help area residents learn skills needed for entry to the high-growth financial services sector. Completing this pre-enrollment survey will help Working Solutions staff in the process of matching applicants with opportunities.

NAME: _____ HOME E-MAIL: _____

HOME ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

DAYTIME PHONE: _____ CELL PHONE: _____ DATE OF BIRTH: _____

ARE YOU CURRENTLY EMPLOYED? Yes No

MOST RECENT (OR CURRENT) PLACE OF EMPLOYMENT: _____

JOB TITLE: _____ DATES OF EMPLOYMENT: _____

OTHER WORK HISTORY: _____

RELATED SKILLS: Financial services positions often call for skills in these areas. If you have any of these skills, please indicate them below:

Technology: Spreadsheet programs Keyboarding Microsoft Office proficient

Finance: Bookkeeping Accounting Math / Business math

General business: Customer Service Business Communications

Other skills: _____

EDUCATION: No high school diploma or GED High school graduate

Earned GED Attended college (did not complete)

2-year college graduate 4-year-college graduate _____

If you have any educational coursework that would relate to the needs of financial services employers, please indicate it below: _____

Return this form to the nearest *Working Solutions* Office. Our 4 locations are:

Utica: State Office Building, 207 Genesee St.

Rome: 1101 Floyd Ave.

Herkimer: 320 N. Prospect St.

Oneida: 1006 Oneida Plaza Drive

Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities.