

**WORKFORCE INVESTMENT BOARD
January 11, 2012
Executive Committee Meeting
CONMED
8:05 AM**

Committee Members Present:

Gary Scalzo, Robin O'Brien, John Tracy (Excused), Beth Bowers, Wilber Allen (Excused), Phil Williams, Barb Schram

Staff:

Alice Savino, Tanya Davis

Call to Order:

Gary Scalzo, called the meeting to order at 8:05 a.m.

*** Consent Agenda:**

Executive Committee Meeting Minutes for December 2011 and Financial Report for November 30, 2011 M/S Beth/Phil.....Approved

***Updates:**

STEM.....M/S...Beth B/Phil W.

Alice circulated materials she received from a presentation she attended in Albany, on Semi High Tech U, a program out of California that trains teachers (grades 6th-12th) on how to interest students in Science, Technology, Engineering and math. Statistically 80 % of the 40 students, who attend the program annually, are working or studying in STEM related studies. Semi High Tech U has been running for 7 years, therefore there is a good basis for what was done. Alice also participated on a conference call with Semi High Tech U, to discuss making the program available in the Mohawk Valley. Those in attendance included, Shawna Papale of MV Edge and Fred Monaco (Regional Rep of NYSUT and a United Teachers Board Member). It was established that the program will be available for two days (July 31-August 1, 2012) and includes modules and materials for 40 teachers in Albany and Corning; making the Mohawk Valley the third site in New York State. The Superintendents of schools will be contacted about the program and they will encourage teachers to apply. The cost of this program is \$30,000 which will pay for the 40 teachers (\$750 a teacher) training, marketing, promotion, and pay for the trainers. Alice has proposed that the WIB will pay up to \$ 10,000, also M.V. Edge, NYSUTA and the Community Foundation will be approached for funding. The next year's steps will be to start a student program and a train the trainer program so that a broader part of the community can be reached. Because this program is all about careers and education, Beth suggested having a kickoff after the teachers are trained to engage local employers, so they can get a real life perspective on what is out there to offer students. A planning meeting will be scheduled with M.V. Edge, NYSUTA, and the Community Foundation to bring in all the principles and who will commit to what dollar amount.

In December, Karen Coleman went to the Executive Committee meeting in Oneonta and talked to the Executive and Finance Committee. She was very pleased with the progress that has taken place. At the end of the meeting she was asked to extend Alice's contract until June 30, 2012, under the same terms and continue to explore not a full merger but shared services. They would be automated into our financial system, take some parts of their reporting system in youth programs on a reporting level. Alice recommends that the Board agrees to continue her contract. Alice has done an MOU with their partners, a balanced budget; good reporting structures are also in place. They cannot apply for grants on their own because they are not a 501 c 3, the next step is to have them become a 501 c3, and they have bylaws and have a similar employee manual.

Alice stated that she only administers their policies. Delaware County holds all financial responsibility. The next step is to have them incorporated. The board accepted the motion to continue the contract.

PERSONNEL-

The meeting went into personnel session.

- The next Executive Committee meeting is TBA at CONMED

There being no further business, the meeting was adjourned at 8:35 A.M.