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**WORKFORCE INVESTMENT BOARD
Governance Committee
CONMED
June 27, 2011**

Committee Members Present:

Angela Ramp, Robin O'Brien, Beth Bowers, (Via Telephone) Barbara Schram, Delores Caruso, Kathleen Rinaldo, Absent (Mary Pratt)

Staff:

Alice Savino, Tanya Davis

Call to Order:

Beth Bowers called the meeting to order at 8:35 a.m.

Nominations:

Nominations of Officers-M/S.....O'Brien/ Bowers

Current Officers:

- | | |
|---------------------|-------------|
| 1. Gary Scalzo | Chair |
| 2. Elizabeth Bowers | Vice Chair- |
| 3. John Tracy | Treasurer- |
| 4. Barbara Schram | Secretary- |

***All Officers have been nominated for another 1 year term**

Review memberships and make recommendations:

Kathleen Rinaldo-Director of BOCES Consortium of Continuing Education has been appointed to the Board in place of Jacklin Starks.

Randy VanWagoneer- President of MVCC has been appointed to the Board in place of Dr. Raymond Cross; Oneida County has made the appointment for 1 year.

There are 4 Private Sector seat vacancies that need to be filled between Herkimer and Madison County. Some of the Business that is being considered:

Madison County

Marquardt Switches

Manth Brownell

Ferris Industries

Oneida Savings

Herkimer County

Hummel's

Remington Arms

Access

Committee members will contact the businesses and inquire about their interest in filling the vacant seats on the board.

Charter:

The Governance Committee is not only responsible for nominations and by-laws, but also responsible for letting members understand the charge of the committee. A Charter for the committee is needed so that members can have an understanding of what the organization does, what is involved, who are the current Committee Members, their responsibilities, role and expectations, to train and educate new members and reorient old members.

Other Business:

Alice will schedule a formal orientation date for new members during the end of July early August. Alice will contact everyone when the date is available (Power point and new board member packets).

The Governance committee will schedule a brainstorming meeting in August.

The Governance Committee has scheduled their ongoing meetings for the last Thursday of even months @ 8:30 AM at scheduled location.

Meeting Schedule:

Next meeting of the Executive Committee: July 13, 2011 –CONMED @ 8:00 A.M.

Full Board meeting is July 26, 2011 at 8:30 AM @RCIL Smith Advocacy Building

There being no further business, the meeting was adjourned at 9:01 A.M.